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Document Holder Data

Write the document holder's name exactly as it appears on their passport or identity card in both the original language (e.g. Greek) and English.

	Original language (e.g. Greek)	English
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First name		
Father's name		
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Contact Details of Recipient

Name of recipient			
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1. Have you had the same document(s) verified/translated by the British Council in the past?

No Yes

If **Yes**, please enclose/send scanned copies of the verification/translation.

2. Have you enclosed the original document(s)?

No Yes

3. Are you submitting a document issued by a UK educational institution?

No Yes

If **Yes**, please sign and enclose/scan and send the Privacy Notice – Consent for verification of qualifications; if you fail to do so, the British Council will not process your data for verification and/or translation purposes.

No Yes

4. Please check the box against the service you require:

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Signed		Date	
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Failure to provide the information required above may result in a delay in the verification /translation process.